

Corporate Governance Policies and Procedures

Radio Fremantle is an incorporated association in the state of Western Australia and as such is bound by the legislation and model rules that apply to the management and the operation of incorporated associations in Western Australia. However these model rules for incorporated associations in Western Australia do not address all the specific obligations of Radio Fremantle as a community radio service. Radio Fremantle has adopted the collaboratively produced Community Radio Codes of Practice:

Community Radio Codes of Practice

The codes of practice are made available to all employees, volunteers and others (including technical) at the first point of administrative contact with the station. This is regardless of the role of the individual within the organisation.

Radio Fremantle conducts training courses that cover the regulatory and ethical aspects of broadcasting. The Codes of Practice are an integral part of the training course and examinable as part of completing the course. Radio Fremantle believes all radio presenters should be totally conversant of their obligations, the station's obligations, complaint handling procedures, and the responsibilities of both the broadcaster, and the holder of the licence to follow guidelines in dealing with:

- Code 1: Our responsibilities in broadcasting to meet community interest
- Code 2: Principles of diversity and independence
- Code 3: General programming
- Code 4: Indigenous programming
- Code 5: Australian music
- Code 6: Sponsorship
- Code 7: Complaints
- Code 8: Codes of practice review

Where a presenter or not on-air station volunteer has experience in broadcasting fundamentals from previous exposure in the industry, Radio Fremantle still requests them to attend the training segments that cover the codes of practice in the training course for their benefit and to ensure comprehensive understanding of this area of broadcasting and station obligations.

A copy of the Code of Practice (collaboratively produced by CBAA) is made available to all volunteers at Radio Fremantle, as is a copy of the "Volunteerism" Principles and Guidelines of Volunteering produced by the Volunteer Centre of Western Australia.